

CITY OF WYOMING
SPECIFICATIONS
FOR
WASTE COLLECTION
2025

**CITY OF WYOMING, OHIO
DEPARTMENT OF PUBLIC WORKS**

Specifications and Contract Documents for the collection, transportation, and disposal of refuse,
garbage, recyclables, and yard waste for the City of Wyoming OH.

TABLE OF CONTENTS

ITEM	PAGE NUMBER
Statement of Intent	5
Definitions	5
Scope of Project	
Work to be Performed	6
Collection Times	7
Collection Area	7
Collection Conditions	8
Collection Containers	10
Collection Vehicles	11
Disposal	11
Length of Term	12
Tax Considerations	12
Bonds, Insurance, and Indemnification	13
Fee Payment	15
Service Conditions	15
General Conditions	16
Bid Conditions	17
Bid Form	20
Award of Contract	21
Exhibit A (Proposals)	32-36

NOTICE TO BIDDERS

Sealed bids will be received by the City Manager of the City of Wyoming, 800 Oak Avenue, Wyoming, Ohio, 45215 until 10:00 a.m. on Wednesday, October 8, 2025 for Waste Collection as set forth in the specifications now on file and available to bidders for inspection at the office of the City Manager, 800 Oak Avenue, Wyoming, Ohio, 45215 or on the City's website. All bids shall be opened in public on October 8, 2025 at 10:00 a.m. in the City Building, 800 Oak Avenue, Wyoming, Ohio 45215.

The Contractor shall furnish a Bid Bond in an amount equal to ten percent of the total amount of the Bid, and the successful bidder will be required to furnish a Performance Bond in the amount of 100% of the Bid. Bid and/or Performance Guarantee furnished in Bond form shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety and shall conform to Section 153.571 of the Ohio Revised Code.

The City of Wyoming reserves the right to reject any and all bids.

CITY OF WYOMING, OHIO
DEPARTMENT OF PUBLIC WORKS

BID SUMISSION CHECKLIST

To be considered, a bid packet must include:

- | | | |
|-------|----|---|
| _____ | 1. | Bid Form |
| _____ | 2. | Non-Collusion Affidavit |
| _____ | 3. | Bid Guarantee |
| _____ | 4. | Statement of Qualifications with Required Attachments |
| _____ | 5. | Meet the Filing Deadline |

CITY OF WYOMING SOLID WASTE BID PROPOSALS

STATEMENT OF INTENT

1. It is the intent of these specifications to set forth all conditions under which work on the project described herein shall be conducted.

It is not the intent of these specifications to exclude any supplier. Brand names, when present, are used to identify the substance and quality of material being sought by the City of Wyoming (hereinafter referred to as the "City"). Any material of equal substance and quality, regardless of the manufacturer, will receive equal consideration.

DEFINITIONS

The following definitions are hereby adopted for the purposes of these specifications:

1. **"City"** means the area within the corporate boundaries of the City of Wyoming, or as the context requires, the municipal corporation.
2. **"Contractor"** means the holder of a lawful contract to undertake, under the City's authority, the collection and disposal of residential garbage, refuse, recyclables, and yard waste. As used in these specifications, "Contractor" also means the employees or representatives of the holder of a lawful contract.
3. **"Garbage"** includes all putrescible wastes, except sewage and body waste, and includes vegetable and animal offal, but excludes recognizable industrial by-products.
4. **"Householder"** means the head of the family or an individual maintaining separate living quarters in the City and includes owners, tenants, and occupants of all single-family, two-family, and four-family households and business units from which garbage, refuse, recyclables, yard waste, or all four are generated.

5. **"Recyclable material"** shall include those commodities which are collected by the successful bidder pursuant to the Contract documents, including paper (newsprint, magazines, junk mail, and corrugated and fiberboard boxes); metal cans (steel, tin, and aluminum); plastics; glass bottles and jars; or any other commodity set forth in this Contract.
6. **"Refuse"** or **"rubbish"** includes non-putrescible, non-liquid wastes, such as ashes, cinders, rags, wastepaper, and wood. Bricks, concrete, plaster, or other material from construction; remodeling; or repairing of buildings or grounds are not considered to be rubbish of the type to be collected herein.
7. **"Subscriber"** or **"unit"** means any single or multi-family householder or business within the City. **"Participating unit"** is a term also meaning "Subscriber."
8. **"Yard waste"** includes grass clippings, leaves, limbs, branches, prunings, hedge trimmings, sod, weeds, material from gardens, Christmas trees, and other plant materials.

SCOPE OF THE PROJECT

A. Work to be Performed

1. All work performed by the Contractor, subcontractors, or any of their agents or employees in connection with the collection shall comply with City, County, and State health and safety regulations, as applicable, within the corporate boundaries of the City.

The Contractor shall provide regular collection of garbage, refuse, recyclables, and yard waste for single-family, two-family, and multi-family households, business units that use garbage containers and City Facilities within the corporate boundaries of the City. Services shall include the regular collection of recycle dumpsters and solid waste dumpsters at locations specified by the City.

B. Collection Times

1. Frequency of collection shall be once each week between the hours of 6:00 a.m. and 6:00 p.m. for each Subscriber unless otherwise specified, with Subscribers being serviced one of any five working days. These times shall be strictly enforced. The current collection days are Tuesdays, Wednesdays, and Thursdays for garbage, refuse, and recyclables and Mondays for yard waste.
2. Collection shall never be postponed for longer than two working days following the regular days of collection.
3. The Contractor may observe the following dates as holidays, if such dates occur on a scheduled collection date:

New Years Day – January 1

Thanksgiving Day – Last Thursday in November

Christmas Day – December 25

Independence Day – July 4

Collection not made on said holidays shall be made on the following workday (if collection is on Friday, collection will be made on Saturday).

C. Collection Area

1. The area to be served under this Contract is the entire incorporated area of the City of Wyoming. Currently, approximately three thousand three hundred (3,300) Subscribers exist within the City. The precise number shall be determined by an actual count, performed by the Contractor, and reported to the City representative, (along with a list of corresponding street addresses), within thirty days of the date the Contract is executed. Periodic audits to update the Subscriber list shall be performed by the Contractor and verified by the City.

2. Garbage Collection: At present, the City generates approximately 250 to 400 tons of waste per month. The City is continuing to take steps to reduce waste generated. The Contractor shall cooperate with the City's waste reduction program(s).
3. Recycle Collection: At present, the City generates approximately 100 tons of recycle materials per month. Contractor must take all standard materials plus all plastic jugs and bottles. All recycle waste must be recycled.
4. Yard Waste Collection: At present, a separate yard waste collection is made by the Contractor with the distribution of stickers. Yard waste is collected for the entire City from March 1 through November 30 on a separate day than garbage, refuse, and recyclables. December 1 through February 28 contractor will provide services for yard waste collection if called by resident for pick up. Residents can contract separately with contractors for a 96-gallon yard waste.

D. Collection Conditions

1. The quantity of garbage, refuse, yard waste, and recyclables shall not be limited by the Contractor. Recyclables are handled in 65-gallon capacity recycle containers provided by the contractor to each household and/or bins appropriately marked for recycling. Contractor shall provide a 65-gallon waste container (larger or smaller container provided if requested by the resident) per household. One large item, i.e. stove, refrigerator, couch, etc. shall be collected per household per week. Any additional large items shall be considered "extra service".
2. Collections shall be made for each Subscriber at one point for pickup at the curb or edge of paved driveway. A Subscriber for rear door collection may enter into a contract separately with the Contractor.
3. Refuse of a commercial nature, such as automobile or truck parts, tree trunks, and construction materials (such as broken concrete, lumber, stones, and dirt) shall not be picked up under the Contract. Collection of significant quantities of commercial or construction refuse shall be classified as "Extra Service," and may be handled by the Contractor at rates specified by the

Contractor, with payment made by the Subscriber directly to the Contractor. Businesses, or residents may, if desired, contract with the hauler for additional special container collection or additional weekly pickup at their own cost.

4. The Contractor shall not be required to collect animal waste unless it is wrapped in moisture-proof material and is undetectable by odor.
5. The Contractor shall collect yard waste placed at the curb in 35-gallon or smaller containers, Kraft paper bags, bundled and tied, or in other suitable containers; each unit of yard waste must be tagged with a yard waste sticker purchased by the Subscriber. Yard waste may also be collected in containers supplied by the Contractor, paid for by the Subscriber.
6. The Contractor is responsible for the proper disposal of all recyclable materials collected pursuant to this Contract. The City shall not be made a party into any agreement with a commodity buyer for the sale of recyclable materials. Under normal market conditions, materials must be disposed of by sale for beneficial recycling.

The City's current recycling program collects the following items:

- A. *Paper* – newsprint, magazines, catalogues, junk mail, office and other wastepaper, fiberboard boxes, and corrugated cardboard.
- B. *Glass* – colored and clear.
- C. *Metal Cans* – aluminum, tin, and steel; and
- D. *Plastics* – bottles and containers marked #1 through #7.

The Contractor shall not be required to separate recyclables mixed with garbage, trash, or refuse. The Contractor shall notify the City representatives not more than quarterly in writing on the Contractor's letterhead of the number of units participating in the collection of recyclable materials. The Contractor shall assist the City in publicizing and continued operation of the recycling program. See Section D-1 for information on Recycle Containers.

7. Annually, six open top, roll-off containers of up to thirty-yard capacity shall be furnished to the City at no cost upon request of the City's representative. This service shall be provided for community

events including, but not limited to, natural disasters, clean-up weeks designated by the City Manager, or for major remodeling of any City facility. Furthermore, no charge shall be imposed on the City for waste disposal by City personnel in City vehicles, other than County and/or State taxes.

8. The Contractor shall discontinue collection service of any Subscriber upon receipt of a written notice from the City. The Contractor shall resume collection of that Subscriber on the next regularly scheduled collection day, following receipt of a written notice from the City.
9. The Contractor shall not mail to any Subscriber or publish any advertisements targeted to City residents without consent and approval of the City administration, nor shall lists of Wyoming residents' addresses be rented or sold to any other entity.
10. Waste collection at the Municipal Building, Civic Center, Service Garage, Public Safety Building, and Recreation Center will be on a twice per week basis. In addition, the City locates trash containers on Springfield Pike, Wyoming Avenue, and Pender Avenue which are to be serviced weekly.
11. The Contractor shall provide monthly tonnages of separated recyclables, garbage/refuse, and yard waste collected.

E. Collection Containers

1. Containers (96-gallon or smaller if requested by subscriber) are to be supplied by the Contractor to subscribers for solid waste and one 65-gallon container (labeled as a recycle container) for recycling disposal.
2. In addition to supplied containers, metal or plastic cans and/or barrels with two handles and a tightly fitting lid, or plastic trash bags of adequate strength and securely closed, should be considered authorized containers for garbage and refuse. Containers provided by the contractor can be 35-, 65- and 96-gallon containers; containers not supplied shall not exceed 70-pound weight limit.

3. The Contractor shall exercise reasonable caution in the handling of containers and recycling bins to avoid damage to same and shall replace empty containers in an upright position at the location where they are picked up by the Contractor. Containers substantially damaged through the fault of the Contractor shall be replaced by the Contractor with the containers of like kind and quality as those damaged.
4. Containers are not required for sticks and branches, but said materials shall be broken down and securely tied into bundles not more than 4 feet long and 2 feet in diameter and not weigh more than 50 pounds.
5. Businesses or residences may, if desired, contract with the contractor for additional special container collection or additional weekly pick up at their own cost.

F. Collection Vehicles

1. The Contractor shall use enclosed, leak proof, packer-type truck bodies. The trucks shall be kept in good and efficient working order to insure proper and efficient service to the City. Refuse or recyclables, but not garbage, collections from residences may be picked up by other types of equipment, provided they shall be kept neat and covered, if appropriate, so as not to scatter or litter within the City limits.
2. Each vehicle shall be clearly and visibly marked on each side with the name and phone number of the Contractor. All equipment shall be maintained in good condition, washed, and painted uniformly.

G. Disposal

1. All garbage, refuse, recyclables, and yard waste collected within the City shall be properly disposed of by the Contractor at a site outside the City limits. The City shall not furnish the site nor make any contractual arrangements for the disposal of the waste materials.

H. Length of Term

1. The Contractor shall submit proposals for the following:
 - A. Three-year contract with two, one year option years.
 - B. Five-year contract with no option year.
2. At least ninety days prior to the expiration of the Contract period or any option year, the City shall inform the Contractor of its intention to either terminate the contract or continue the contract for the option period or next ensuing option period, at the rates bid for the option year (s) following the Contract period chosen by the City.
3. At least ninety days prior to the expiration for the Contract period or any option year, the Contractor shall inform the City of its intention to either terminate the contract or continue the contract for the option period or next ensuing option period at the rates bid for the option year (s) following the contract period chosen by the City. If the Contract is to be terminated, the Contractor agrees to continue to perform services at the rate last in effect until another Contractor has been hired.

I. Tax Considerations

1. The Contractor hereby agrees to withhold all City income taxes due or payable under the provisions of the Income Tax Ordinance of the City for wages, salaries, and commission paid to its employees, and further agrees that any of its subcontractors shall be required to agree to withhold any such City income taxes due under said Code for services performed under this Contract. The bidder is advised to secure full information on the City of Wyoming Income Tax Ordinance from the City tax office prior to bidding.
2. After the award of the Contract, but prior to its execution, the lowest and best value bidder shall submit to the City a Personal Property Tax Affidavit; a copy of which is attached hereto, which affidavit attests that the bidder was not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property in any county in which the City has territory. Furthermore, if the bidder was charged with delinquent property

taxes on any such tax list, the bidder shall set forth the amount of such due and unpaid delinquent taxes and any due unpaid penalties and interest thereon.

J. Bonds, Insurance, and Indemnification

1. The Contractor shall furnish a Contract Bond for the life of the Contract in the amount of 100% of the total bid on terms which shall be acceptable to the City. The surety company providing the Contract Bond shall have a minimum policyholder's rating of A, a minimum financial rating of 7 or above, and a minimum financial rating acceptable to the City.
2. The Contractor shall secure, pay for, and maintain until completion of the work required by this Contract, public liability and property damage insurance as shall protect him and the City, as named insured, from claims for personal injury and property damage which may arise because of the nature of the work or from operations under this Contract.
3. The Contractor shall also secure, pay for, and maintain until completion of the work required by the Contract, automobile liability and property damage insurance that shall protect the hauler and also the City, as named insured, from claims for personal injury or property damage which may arise from the use of motor vehicles and equipment engaged in various operations under this Contract.
4. Each of said policies of insurance shall provide coverage in the following amounts. For personal injury - \$1,000,000 each person; \$3,000,000 on each occurrence with no aggregate limit. For property damage - \$1,000,000 on each occurrence with no aggregate limit; \$1,000,000 on any one occurrence with an aggregate limit of not less than \$3,000,000.
5. Certificates of Insurance acceptable to the City of Wyoming shall be filed with the City at the time the Contract between the City and the Contractor is executed. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled or reduced until at least thirty days prior written notice has been given to the City.

6. Before beginning work, the Contractor shall furnish to the City, satisfactory proof that it has taken out or has in force for the period covered by the work under this contract, full Workers' Compensation coverage for all persons whom the Contractor may employ directly, or through sub-contractors, in carrying out the work contemplated under this Contract, and shall hold the City free and harmless for all personal injuries of all persons whom the Contractor may employ directly or through sub-contractor.
7. The City of Wyoming shall be named as an additional insured on all the Contractor's insurance policies required herein.
8. The surety companies and other signers of any of the bonds listed above, and all insurance companies providing coverage herein, shall familiarize themselves with all the conditions and provisions of this Contract, and shall waive the right of special notification of any change or modification of this Contract or of extension of time, or decreased or increased work, or of the cancellation of the Contract, or of any other act or acts by the City or its authorized employees and agents under the terms of the Contract. Failure to so notify, shall in no way relieve the surety companies or insurance companies of their obligations under this Contract.
9. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City, its agents, and employees from and against all claims, damages, losses, and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss, or expense:
 - A. Is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of the use resulting therefrom, and
 - B. Is caused in whole or in part by any negligent act or omission of the Contractor, any sub-contractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, regardless of whether or not is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this section.

In any and all claims against the City or any of its agents or employees by any employee of the Contractor, any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any sub-contractor under Worker's Compensation acts, disability benefit acts, or other employee benefit acts.

K. Fee Payment

1. The City agrees to pay the Contractor for the services rendered under the Contract once each month, following receipt of invoice, subject to any discounts available for prepayment of Contract costs.

L. Service Conditions

1. The City shall be responsible for customer billings (if any), the collection of monies, maintenance of all customer and financial records and receipts. The Contractor shall be responsible for the billing of and collection of fees for extra services not covered by this Contract. Where complaints requiring the attention of the Contractor, the City will advise the Contractor of such complaints and suggest remedies where the same are needed.
2. The Contractor shall maintain telephone facilities for the receipt of Subscribers' complaints on working days from 8:00 a.m. to 5:00 p.m. The Contractor shall be responsible for final resolution of service complaints in a courteous manner. Material not picked up in the regular collections shall be picked up within forty-eight hours after the complaint is received or after the material is not picked up.
3. The Contractor shall provide the City representative with at least three, twenty-four-hour telephone numbers for the Contractor's personnel.
4. The Contractor shall be responsible for auditing the City's official Subscriber list to reconcile it to the list maintained by the Contractor. Said audit is to be made not less than once each year. In

case of conflict between the City's official list and the Contractor's list, said City's official Subscriber list shall be controlling.

5. If audits are not made annually by the Contractor, no adjustment will be allowed for any period preceding the audit.

M. General Conditions

1. The Contractor shall procure at their own expense all licenses required by the City, State, and Federal government relative to the performance of the terms and conditions set forth herein and maintain said licenses in full force and effect during the duration of their contract.
2. The Contractor shall assign a qualified person or persons to be in charge of operations in the City and shall provide such name or names to the City, including information regarding their experience in performing the service required by the Contract.
3. Contractor's employees shall at all times have and carry a valid Ohio Operator's License for the type of vehicle being driven.
4. No improper or abusive language or unacceptable or improper conduct should at any time be exhibited to the public by the Contractor's employees. The City may require transfer of any employee of the Contractor who is negligent or discourteous in the performance of their duties.
5. The Contractor shall use a tag system to notify residents of any problems with items set out for collection (i.e. item or can too heavy, item classified as hazardous waste, items not properly contained, etc.). Tag must include date, route, and house number. Tag shall consist of three copies: the original placed on problem items, container, or on Subscriber's door; first copy to the City at the end of each route; second copy to the Contractor.
6. The Contractor shall provide training in safety and operation for all personnel.

7. A strike will not relieve the Contractor from any of the obligations imposed by the Contract herein.
8. The Contractor shall not subcontract for collection within the City without the express written consent of the City Manager or his/her authorized agent.
9. All work shall be done under the direction of the Wyoming City Manager or an authorized agent and all details of such work, as are not herein particularly specified, shall be done in a manner acceptable to the City Manager. This authority shall be corrective only and not supervisory in nature.
10. The Contractor, as further consideration for this Contract, does agree that during the term of this Contract there will be no increase in the cost per unit per month for the collection and disposal of waste from the City.
11. No collection shall be made prior to 6:00 a.m. and shall not continue past 6:00 p.m. unless permission is granted through the City Manager or his/her authorized agent.

BID CONDITIONS

1. The advertisement for bids attached hereto, as advertised on the City of Wyoming's website, shall be considered to be a part of these specifications and is incorporated herein.
2. Prospective bidders shall become familiar with the instructions and requirements set forth in these specifications before preparing their bid.
3. Bids shall include the cost of all labor and materials, equipment, containers, and disposal costs necessary to complete the work set forth in these specifications.
4. Bidders shall use the Bid Proposal form provided by the City, which is attached hereto and incorporated herein.

5. Each Bid Proposal shall contain the full name of the person, firm, and/or corporation submitting the bid and any other interested person and shall be signed by those persons or by an authorized representative of the firm or corporation. Furthermore, the Bid Proposal must be signed in ink by the individual proprietor, by two or more members of the partnership, by one or more member officials of a corporation, or by an agent of the Contractor legally qualified and acceptable of the City, representing the business entity who is submitting the bid.
6. The City will accept bids only from those persons, firms, or corporations who have actively provided the services required by the Contract prior to the time of initial bid advertisement.
7. Each bid shall be accompanied by a completed Statement of Qualifications form information which is attached hereto and incorporated herein.
8. The Contractor shall submit, on the Statement of Qualifications form information not less than the following:
 - A. Number of packer type vehicles available and assigned to collection within the City, including model, type, and year.
 - B. Total number of vehicles located within Hamilton County which are owned by the Contractor, and which would be available in the event of an emergency to assist in collection, if necessary.
 - C. A map detailing the proposed collection schedule and routes; and
 - D. Audited financial statements of the Contractor for each of the last five years.
9. Each bid must be accompanied by a Bid Guarantee payable to the City in the form of either:
 - A. A Bond for the full amount of the bid with a corporate surety approved by the City.
 - B. A certified check for ten percent of the bid.
 - C. A cashiers check for ten percent of the bid; or
 - D. An irrevocable letter of credit for ten percent of the bid.

For the purpose of calculating the Bid Guarantee, "the bid" is defined as the total unit cost (per Subscriber, per month) multiplied by the number of Subscribers multiplied by twelve for the base bid. If an alternate bid is submitted by the bidder, in addition to the base bid, or if a bidder submits bids on more than one alternative, the Bid Guarantee is calculated on the bid or alternate

bid with the greatest total unit cost multiplied by the number of Subscribers multiplied by twelve. For bids based on unit cost of disposal per ton, the total bid amount should include the unit cost per ton multiplied by four thousand tons.

10. Said Bid Guarantee shall guarantee that the lowest and best bidder will execute a Contract, at the prices set forth in the bid, within thirty days of written notification of bid acceptance. If the lowest and best bidder fails to enter into a Contract within thirty days, the bidder and the surety on the bidder's bond shall be liable to the City for the sum of one thousand dollars.
11. Each bid shall be accompanied by a notarized and fully executed Non-Collusion Affidavit form which is attached hereto and incorporated herein.
12. Each bidder shall be required to submit the following documents with the bid:
 - A. Non-Collusion Affidavit.
 - B. Statement of Qualifications.
 - C. Bid Guarantee; and
 - D. Bid Proposal.

The failure of a bidder to submit fully executed copies of all the aforementioned documents shall be grounds for rejection of the bid.

13. Each bid shall be submitted in a sealed opaque envelope, plainly marked "Wyoming Solid Waste Management Bid."

BID FORM

The following bidding form is structured in a way to provide a degree of flexibility for both the City and the Contractor. The City asks that the Contractor submit proposals that cover the collection of the following: garbage and refuse, curbside recycling, and yard waste.

1. Garbage and Refuse

The City asks for three proposals for the collection and disposal of garbage and refuse:

- A. A per ton cost for a once a week per month collection, itemizing the per ton disposal cost and all associated fees (labor, material, equipment, etc.), and dumpster disposal fee.
- B. A per unit cost for a once a week per month collection, itemizing the per unit disposal cost, and all associated fees (labor, material, equipment, etc.), and dumpster disposal fee; and
- C. Any alternative proposal that may be more cost beneficial to the City.

2. Curbside Recycling

The City asks for two proposals for the collection of recyclables:

- A. A per unit cost with all items collected weekly, itemizing all associated fees (labor, material, equipment, etc.), and dumpster disposal fee; and
- B. Any alternative proposal that may be more cost beneficial to the City.

3. Yard Waste

The City asks for two proposals for the collection of yard waste:

- A. A volume-based cost, with Subscribers purchasing yard waste stickers through the current distribution system or through one established by the Contractor and approved by the City. Contractor shall itemize all costs of this program including, but not limited to, Subscriber sticker cost and large item pick up; and
- B. Any alternative proposal that may be more cost beneficial to the City.

4. Additional Services

The City asks proposal on the following additional services:

- A. Extra service/spring clean-up collection – Given priority for services that shall include the collection of the following items: tree limbs and brush not bundled, appliances, and various household materials not over 150 pounds or larger than two people can handle. Exceptions to this collection include building materials (i.e., bricks, blocks,

shingles, concrete rubble, cast iron bathtubs, pianos, tree stumps over 2 cubic feet) and combustible liquids.

- B. Rear door pick up, a cost per unit for once a week per month collection to be paid by individual Subscribers.

AWARD OF CONTRACT

1. Upon review of the bids, the City shall either: reject all bids or award the lowest and best bidder the Contract.
2. As soon as the bids have been compared, the City will return the Bid Guarantees of all unsuccessful bidders.
3. The City reserves the right to make the award in the best interests of the City, to waive irregularities that do not affect the substance of these specifications, and to reject any or all bids.

WYOMING SOLID WASTE MANAGEMENT BID

Bid Submitted By: _____

Name: _____

Title: _____

Address: _____

Phone: _____

Signature: _____

Other Interested Persons: _____

Name: _____

Title: _____

Address: _____

Name: _____

Title: _____

Address: _____

On acceptance of this proposal, _____ (I/we) bind
_____ (myself/ourselves) this _____ day of _____,
2025, to enter into a written Contract with the City of Wyoming, Ohio in accordance with these prices.

Firm Name: _____

Address: _____

City/State/Zip: _____

Authorized Representatives: _____

Name: _____

Title: _____

Telephone Number: _____

Signature: _____

City of Wyoming
Bid Instructions
City Manager

The bidder hereby agrees that the City Council has the right to reject any or all bids and to waive informality in any bid, and that the bidder shall not dispute the correctness used in computing the lowest and best bid.

Signature of Bidder: _____

Business Address of Bidder: _____

Certified Check or Bond

Certified check or bond in the amount of _____ on _____

Bank of _____ deposited herewith.

Signature of Bidder: _____

ALL BIDS NOT IN CONFORMITY WITH THESE PROVISIONS WILL BE REJECTED.

NON-COLLUSION AFFIDAVIT

State of Ohio

ss:

County of Hamilton

(CONTRACTOR) _____, being first duly sworn, deposes and says that he/she is _____ (sole owner, partner, president, secretary, etc.) of _____, the party making the foregoing Bid: that such Bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such Bid is genuine and not collusive or sham; that said Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid, or that nay one shall refrain from bidding; that said Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with any one to fix the Bid price of said Bidder or of any other Bidder, or to fix any overhead, profit, or cost element of such Bid price, or of that of any other Bidder, or to secure any advantage against the City awarding the contract or anyone interested in the proposed contract; that all statements contained in such Bid are true; and further that said Bidder has not, directly or indirectly, submitted his Bid price or any breakdown thereof, or the contents thereof, or divulged information or at a relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said Bidder in his general business.

Signed: _____

Sworn to and subscribed before me by _____ on this _____ day of _____, 2025.

Signature of Notary Public – State of Ohio

PERSONAL PROPERTY TAX AFFIDAVIT

State of Ohio

SS:

County of Hamilton

_____ (name) who is _____ (title) of
the _____ (company), being first duly sworn says that
_____ was the successful bidder on the Wyoming Solid Waste
Management Bid project in the City of Wyoming, Ohio, and that at the time the bid was submitted said
Company was/was not (strike one) charged with owing delinquent property taxes on the General Tax List
of personal property, and that the following amount of unpaid delinquent personal property taxes,
penalties, and interest thereon is due as follows:

Delinquent Personal Property Tax:	\$	_____
Penalties:	\$	_____
Interest:	\$	_____

Affiant

Sworn to and subscribed before me by _____ on this _____ day of
_____, 2025.

Signature of Notary Public – State of Ohio

CERTIFICATE OF COMPLIANCE WITH LAW

The undersigned certifies that the Contractor named below has complied with all the State statutes relating to the Workmen's Compensation Act and to liability and property damage insurance coverage.

Contractor:

Name of Business:

By:

Title:

Signature:

STATEMENT OF QUALIFICATIONS

For a bid to be considered, a bidder must complete the following inquiries relating to their qualifications. The response "DNA" shall be clearly marked for any question which does not apply to the bidder. Additional pages may be attached for any question for which there is inadequate space for the bidder's response.

1. Name of Bidder: _____
2. Years in Business: _____
3. Any previous names under which the Bidder operated a solid waste or recycling business: _____
4. Types of disposals the Bidder is engaged in: _____
5. Name and addresses of subsidiaries: _____
6. Name and address of parent company: _____
7. List the Bidder's personnel, including the number and classification of employees: _____
8. Facilities:
 - a. Office facility address: _____
 - b. Garage facility address: _____
 - c. Repair facility address: _____
9. Landfills owned by Bidder: _____
10. Locations and remaining life of landfills operated by Bidder: _____
11. Disposal site approval – Please state the exact location of the disposal site which will be used to service this Contract and attach the Ohio EPA approved disposal site permit: _____
12. Cash value of parts inventory kept on hand: _____
13. Attach an equipment list which includes the number of packer type vehicles available and assigned to collection within the City of Wyoming including model type, size, year, other support vehicles and bidding the recycling alternatives, the make model of the collection vehicles to be utilized.
14. Of the vehicles in Question 13, number which are spare units: _____

-
15. Frequency of scheduled washing of packer vehicles: _____
 16. Attach a list of the other municipal contracts Bidder has with Ohio cities and villages.
 17. Attach a map detailing the proposed collection schedule and routes (a map for each alternate bid must be attached).
 18. Attach the Bidder's latest financial statement.
 19. Attach a list of three references, including name, title, affiliation, and telephone number.
 20. Attach a summary of the Bidder's experience and skill, including recycling and composting if applicable.

BID GUARANTEE

(Not to be filled out if a certified check, cashier's check, or letter of credit is submitted.)

KNOWN ALL BY THESE PRESENT, that we, the undersigned _____
_____ as Principal, and _____ as Surety, are
hereby held and firmly bound unto the City of Wyoming as the Owner and obligee in the penal sum of
the dollar amount of the bid submitted by the Principal for the project known as Wyoming Solid Waste
Management.

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Owner,
incorporating any additive or deductive alternate proposals made by the Principal on the date referred to
above to the Owner, which are accepted by the Owner. In no case shall penal sum exceed the amount of
one hundred percent of the Bid, including any alternates which may be accepted. For the payment of the
penal sum well and truly be made, we hereby jointly and severally bind ourselves, our heirs, executors,
administrators, successors, and assigns.

Signed this _____ day of _____, 2025.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH that whereas the above-named Principal has
submitted a bid for Wyoming Solid Waste Management Bid (Project). Now therefore, if the owner accepts
the bid of the Principal and the Principal fails to enter into a proper Contract in accordance with bid
plans, details, specifications, and bills of material; and in the event the Principal pays the Owner the
difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and
such larger amount for which the Owner may, in good faith, contract with the next lowest bidder to
perform the work covered by the bid; or in the event the Owner does not award the Contract to the next
lowest bidder and resubmits the project for bidding, the Principal pays the Owner the difference not to
exceed ten percent of the penalty hereof between the amount specified in the bid or the costs, in
connection with the resubmission, printing new contract documents, required advertising, and printing

and mailing notices to prospective bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect; if the Owner accepts the bid of the Principal and the Principal within ten days after the awarding of the Contract enters into a proper Contract in accordance with the bid, plans, details, specifications, and bills of material, which said Contract is made a part of this Bid Guarantee the same as though set forth herein;

NOW ALSO, if the said _____

shall well and faithfully do and perform the things agreed by the City of Wyoming to be done and performed according to the terms of said Contract; and shall pay all lawful claims of subcontractors, materials and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said Contract; we, agreeing and assenting that this undertaking shall be for the benefit of any materials or laborer having a just claim, as well as for the Owner herein; then this obligation shall be void; otherwise the same shall remain in full force and effect, it being expressly understood and agreed that the liability to the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said Surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of the said Contract or in or to the plans or specifications therefore shall in any wise affect the obligations of said Surety on its Bid Guarantee, and hereby waives notice of any such modifications, omissions, or additions, in or to the terms of said Contract or in or to the plans or specifications thereto.

Further, it is expressly understood and agreed that this Bond shall remain in full force and effect and continue as a guarantee of workmanship and materials for a period of one year after completion of the Contract and final acceptance of the complete work by the Owner.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these present to be signed by their proper officers, the day and year first set forth above.

Principal:

Title:

Surety:

Title:

By:

Title:

The foregoing Bid Guarantee is hereby approved:

CITY OF WYOMING

By: _____

City Manager

APPROVED AS TO FORM:

City Solicitor

IMPORTANT – Surety companies executing bonds must appear on the Treasury Department’s most current list (Circular 570 as amended and must not exceed the underwriting limitation.) Surety companies and their agents or attorneys in fact must be authorized to transact business in the state where the project is located and shall furnish proof of such authorization in the Bid.

EXHIBIT A

1. Garbage and Refuse

The City asked for three proposals for the collection and disposal of garbage and refuse. The contractor is encouraged to propose cost savings alternatives during the contract period where cost savings may be shared by both parties.

This bid is for once-a-week collection at the curb.

1a.) Per Ton Cost Disposal	_____/Ton 2026
	_____/Ton 2027
	_____/Ton 2028
	_____/Ton Option Year
	_____/Ton Option Year
Unit Cost - Labor,	
Material and Equipment	_____/Per Unit 2026
Per Unit Per Month	_____/Per Unit 2027
	_____/Per Unit 2028
	_____/Per Unit Option Year
	_____/Per Unit Option Year

Unit Cost- Dumpster
Per Month (complete the attached sheet for costing of various sized dumpsters)

1b.) Per Ton Cost Dsposal	_____/Ton 2026
	_____/Ton 2027
	_____/Ton 2028
	_____/Ton 2029
	_____/Ton 2030
Unit Cost - Labor,	
Material and Equipment	_____/Per Unit 2026
Per Unit Per Month	_____/Per Unit 2027
	_____/Per Unit 2028
	_____/Per Unit 2029
	_____/Per Unit 2030

Unit Cost- Dumpster Disposal
Per Month (complete the attached sheet for costing of various sized dumpsters)

1c.) Alternate proposal that may be more cost beneficial to the City of Wyoming.

2. **Curbside Recycling**

The City of Wyoming asks for proposals for curbside recycling collection and recycle dumpster collection.

This bid is for once-a-week pick up.

2a.)	Unit Cost Per Month	_____	2026
	Collection of Recyclables at	_____	2027
	the Curb	_____	2028
	All Material Recycled	_____	Option Year
		_____	Option Year

Unit Cost- Dumpster Disposal
Per Month (complete the attached sheet for costing various sized dumpsters)

2b.) Any alternative proposal that may be more cost beneficial to the City.

Recycled items include the following:

- Glass bottles and jars (all colors); steel cans, aluminum cans, cups, plastic bottles (small mouth and wider base), plastic tubs, plastic cups (no 'Solo' type cups), plastic clamshell containers.
- Newspapers, magazines, cardboard, mixed office paper and envelopes, paperboard (cereal boxes), pizza boxes free of food debris and grease, telephone books, and catalogs, paper cups, cartons.

3. **Yard Waste**

3a.)	A Per Sticker Cost with	_____	2026
	the Subscribers Purchasing	_____	2027
	the Yard Waste Stickers	_____	2028
		_____	Option Year
		_____	Option Year

3a.)	A Per Sticker Cost with	_____	2026
	the Subscribers Purchasing	_____	2027
	the Yard Waste Stickers	_____	2028
		_____	2029
		_____	2030

3b.) Any alternative proposal that may be more cost beneficial to the City.

4. Additional Services

4a.) Extra Service/Spring Clean-Up _____ 2026 Per Hour Cost
Laborer and Collection Vehicle _____ 2027 Per Hour Cost
_____ 2028 Per Hour Cost
_____ Option Year Per Hour Cost
_____ Option Year Per Hour Cost

4b.) Extra Service/Spring Clean-Up _____ 2026 Per Hour Cost
Laborer and Collection Vehicle _____ 2027 Per Hour Cost
_____ 2028 Per Hour Cost
_____ 2029 Per Hour Cost
_____ 2030 Per Hour Cost

4c.) Rear Door Pick-Up _____ 2026 Per Hour Cost
Per Unit Cost, Once a Week Per _____ 2027 Per Hour Cost
Month Paid for by the Subscribers _____ 2028 Per Hour Cost
_____ Option Year Per Hour Cost
_____ Option Year Per Hour Cost

4d.) Rear Door Pick-Up _____ 2026 Per Hour Cost
Per Unit Cost, Once a Week Per _____ 2027 Per Hour Cost
Month Paid for by the Subscribers _____ 2028 Per Hour Cost
_____ 2029 Per Hour Cost
_____ 2030 Per Hour Cost

January 1, 2026 through December 31, 2028:

	GARBAGE/REFUSE		RECYCLING	
SIZE	1X WEEK	2X WEEK	1X WEEK	2X WEEK
65 or 65 gallon Waste Wheeler				
2YD				
3YD				
4YD				
6YD				
8YD				

January 1, 2029 through December 31, 2029:

	GARBAGE/REFUSE		RECYCLING	
SIZE	1X WEEK	2X WEEK	1X WEEK	2X WEEK
65 or 95 gallon Waste Wheeler				
2YD				
3YD				
4YD				
6YD				
8YD				

January 1, 2030 through December 31, 2030:

	GARBAGE/REFUSE		RECYCLING	
SIZE	1X WEEK	2X WEEK	1X WEEK	2X WEEK
65 or 95 gallon Waste Wheeler				
2YD				
3YD				
4YD				
6YD				
8YD				

Option Year 1:

	GARBAGE/REFUSE		RECYCLING	
SIZE	1X WEEK	2X WEEK	1X WEEK	2X WEEK
65 or 95 gallon Waste Wheeler				
2YD				
3YD				
4YD				
6YD				
8YD				

Option Year 2:

	GARBAGE/REFUSE		RECYCLING	
SIZE	1X WEEK	2X WEEK	1X WEEK	2X WEEK
65 or 95 gallon Waste Wheeler				
2YD				
3YD				
4YD				
6YD				
8YD				

**Container rates quoted above are monthly rates to be billed to the City of Wyoming and include container rental, service, and disposal charges*

CITY OF WYOMING, OHIO
HAMILTON COUNTY
LEGAL NOTICE

Sealed bids will be received by the City Manager of the City of Wyoming, 800 Oak Avenue, Wyoming, Ohio, 45215 until 10:00 a.m. on Wednesday, October 8, 2025 for Waste Collection as set forth in the specifications now on file and available to bidders for inspection at the office of the City Manager, 800 Oak Avenue, Wyoming, Ohio, 45215. All bids shall be opened in public on October 8, 2025 at 10:00 a.m. in the City Building, 800 Oak Avenue, Wyoming, Ohio 45215. The public opening and reading of bids is for informational purposes only and is not to be construed as an acceptance or rejection of any bid submitted.

The Contractor shall furnish a Bid Bond in an amount equal to ten percent of the total amount of the Bid, and the successful bidder will be required to furnish a Performance Bond in the amount of 100% of the Bid. Bid and/or Performance Guarantee furnished in Bond form shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety and shall conform to Section 153.571 of the Ohio Revised Code.

Any proposal may be withdrawn prior to the opening of the bids. The City of Wyoming reserves the right to reject any and all bids and to waive any irregularities in the bid, to hold any bid thirty (30) days before accepting same, and to accept that bid which is in the best interest of the City.

Rob Nicolls
Public Works Director